

Module description

Module title					Abbreviation
Presentation training					38-CS-Praes-122-m01
Module coordinator				Module offered by	
head of Unit 2.5: Career Centre					
ECTS	Metho	Method of grading Only after succ. compl. of module(s)			
2	(not) s	successfully completed			
Duration Module level		Other prerequisites			
1 semester		undergraduate			
Contents					
Organisation and structure of presentations, proper preparation of notes. Preparing and holding short presenta- tions in order to improve personal appearance. Direct feedback from the speaker and the participants on each presentation. Video analysis of the presentations. Types and relevance of non-verbal communication. Communi- cation models, self-perception and public image. Dealing with stage fright and disruptions during presentations.					
Intended learning outcomes					
The students know how to appear professional during (oral) presentations or speeches, be it at university, work or in private life. They are skilled in using different types of presentation media. Furthermore, the students are able to recognise their own strengths and weaknesses and can therefore improve their competencies.					
Courses (type, number of weekly contact hours, language — if other than German)					
Ü (no information on SWS (weekly contact hours) and course language available)					
Method of assessment (type, scope, language — if other than German, examination offered — if not every semester, information on whether module is creditable for bonus)					
presentation (approx. 15 minutes) with written elaboration (approx. 5 pages)					
Allocation of places					
Number of places: maximum 12. Places will be allocated according to the number of subject semesters. Among applicants with the same number of subject semesters, places will be allocated by lot. A waiting list will be main-tained and places re-allocated as they become available.					
Additional information					
Workload					
Teaching cycle					
Referred to in LPO I (examination regulations for teaching-degree programmes)					
Module appears in					
keinem Studiengang zugeordnet					
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