

<b>Module title</b>		<b>Abbreviation</b>
Organisation and Safety in Biosciences		07-SQF-OSB-102-m01
<b>Module coordinator</b>		<b>Module offered by</b>
Coordinator BioCareers		Faculty of Biology
<b>ECTS</b>	<b>Method of grading</b>	<b>Only after succ. compl. of module(s)</b>
5	numerical grade	--
<b>Duration</b>	<b>Module level</b>	<b>Other prerequisites</b>
1 semester	undergraduate	--
<b>Contents</b>		
<p>Safety procedures in the biosciences, in particular radiation protection, handling of genetically modified organisms, hygiene procedures and hazardous substances, working with lab animals. Fundamental concepts that help ensure an effective and efficient workflow in the biosciences. Structure and organisation of institutions in the bioscience/biotech sector. Process-based project management. HR management in the biosciences, responsibilities of managers/supervisors, appraisal interviews, target agreements, management styles.</p>		
<b>Intended learning outcomes</b>		
<p>Students have developed a fundamental knowledge of the regulations governing work in the bioscience sector and are familiar with fundamental organisational principles that are relevant for work in research and production. They are also familiar with fundamental principles of process-based project work in the biosciences.</p>		
<b>Courses</b> (type, number of weekly contact hours, language — if other than German)		
V + S (no information on SWS (weekly contact hours) and course language available)		
<b>Method of assessment</b> (type, scope, language — if other than German, examination offered — if not every semester, information on whether module is creditable for bonus)		
a) written examination (30 to 60 minutes) and b) presentation (approx. 10 minutes) or term paper (approx. 5 to 10 pages)		
<b>Allocation of places</b>		
<p>Number of places: 15. Should the number of applications exceed the number of available places, places will be allocated as follows: Places will primarily be allocated to students of the Bachelor's degree subject Biologie (Biology) with 180 ECTS credits. Should the module be used in other subjects, there will be two quotas: 95% of places will be allocated to students of the Bachelor's degree subject Biologie (Biology) with 180 ECTS credits and 5% of places (a minimum of one participant in total) will be allocated to students of the Bachelor's degree subject Biologie (Biology) with 60 ECTS credits and to students of the Bachelor's degree subjects Computational Mathematics and Mathematik (Mathematics), each with 180 ECTS credits, as part of the application-oriented subject Biology (as well as potentially to students of other 'importing' subjects). Should the number of places available in one quota exceed the number of applications, the remaining places will be allocated to applicants from the other quota. Should there be, within one module component, several courses with a restricted number of places, there will be a uniform regulation for the courses of one module component. In this case, places on all courses of a module component that are concerned will be allocated in a standardised procedure. In this procedure, applicants who already have successfully completed at least one other module component of the respective module will be given preferential consideration. A waiting list will be maintained and places re-allocated as they become available. Selection process group 1 (95%): Places will primarily be allocated according to the applicants' previous academic achievements. For this purpose, applicants will be ranked according to the number of ECTS credits they have achieved and their average grade of all assessments taken during their studies or of all module components in the subject of Biologie (Biology) (excluding Chemie (Chemistry), Physik (Physics), Mathematik (Mathematics)) at the time of application. This will be done as follows: First, applicants will be ranked, firstly, according to their average grade weighted according to the number of ECTS credits (qualitative ranking) and, secondly, according to their total number of ECTS credits achieved (quantitative ranking). The applicants' position in a third ranking will be calculated as the sum of these two rankings, and places will be allocated according to this third ranking. Among applicants with the same ranking, places will be allocated according to the qualitative ranking or otherwise by lot. Selection process group 2 (5%): Places will be allocated according to the following quotas: Quota 1 (50% of places): total number of ECTS credits already achieved in modules/module</p>		

components of the Faculty of Biology; among applicants with the same number of ECTS credits achieved, places will be allocated by lot. Quota 2 (25% of places): number of subject semesters of the respective applicant; among applicants with the same number of subject semesters, places will be allocated by lot. Quota 3 (25% of places): allocation by lot. Should the module be used only in the Bachelor's degree subject Biologie (Biology) with 180 ECTS credits, places will be allocated according to the selection process of group 1.

**Additional information**

--

**Workload**

--

**Teaching cycle**

--

**Referred to in LPO I** (examination regulations for teaching-degree programmes)

--

**Module appears in**

Bachelor' degree (1 major) Biology (2011)  
 Bachelor' degree (1 major) Biology (2010)  
 Bachelor' degree (1 major) Mathematics (2012)  
 Bachelor' degree (1 major) Mathematics (2013)  
 Bachelor' degree (1 major) Computational Mathematics (2012)  
 Bachelor' degree (1 major) Computational Mathematics (2013)  
 Bachelor's degree (1 major, 1 minor) Biology (Minor, 2010)